

The Church of Scotland

Aberdour Parish Church

RECEIPTS AND PAYMENTS ACCOUNTS

Congregation No:342006

Charity No: SC 007197

Receipts and Payments

Year ended 31 December, 2024.

Reference and Administrative Information

Charity Name: Aberdour Parish Church
Charity Registration Number: SC 007197
Congregation Reference No: 342006

Contact Address: Mrs Sheila B. Duguid
6 Elphin Street
New Aberdour
Fraserburgh, AB43 6LH

The contact address shown should be the same as that held by OSCR

Trustees

List all trustees who served at any time during the year up to the date of signing the accounts.

List Kirk Session members separately from Congregational Board members.

Where a Kirk session member is also a Board member then that person need only be listed once.

Kirk Session

Ruth Mackenzie
Graeme Bruce
Duncan Chapman
Bryan Coull
Gordon Duguid
Allan Morrice
Ruth Reekie
Jane Smith
Sheila Thomson

Congregational Board

Janet Brydson
Wilma Coull
Sheila Duguid
Mary Merry
Irene Stephen

Principal Office-bearers

Minister: Vacant Charge
Interim Moderator: Miss Ruth Mackenzie
Session Clerk: Jane Smith
Clerk to the Board: Jane Smith
Church Treasurer: Sheila Duguid

Independent Examiner

Mrs Lesley Paterson

38 Main Street, New Byth, Aberdeenshire, AB53 5XD

Bankers

Bank of Scotland,
Fraserburgh Branch, Seaforth Street, Fraserburgh, AB43 5BB

Trustees' Annual Report

Year ended 31 December, 2024

Structure, Governance and Management

Governing Document

The Church is administered in accordance with the terms of the Deed of Constitution (or Deed of Constitution (Unitary Form)).

Recruitment and Appointment of Trustees

Members of the Kirk Session and the Congregational Board are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery. The Congregational Board is appointed from within the congregation and members of the congregation are invited to nominate individuals who are believed to have the skills and commitment to contribute to the management affairs of the Church, to become members of the Board. Board Members are then appointed at the Stated Annual Meeting and serve for a period of three years after which they must seek re-election at the next Stated Annual Meeting.

Organisational Structure

The Congregational Board is chaired by the Minister/Interim Moderator and meets approximately five to six times in a year. As we are a small congregation the Congregational Board acts as our Finance and Property Committees. The Kirk Session which meets approximately six times a year is responsible for spiritual affairs within the church.

Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

In addition to regular Sunday worship we hold occasional evening and family services e.g. Harvest and Easter. At Christmas time we have a Carols Round the Christmas Tree in the village which includes the Salvation Army Band followed by a Church service. In 2024 we had collections for the Air Ambulance and the Poppy Appeal which were extremely well supported.

Trustees' Annual Report (cont)
Year ended 31 December, 2024

Achievements and Performance

We have a small singing group within the congregation who take part in various services throughout the year and have been asked to entertain at other churches in the area. A Worship Group was formed in 2022 and they have taken one service per month through the year also members of the congregation are willing to do the readings on Sundays.

Financial Review

The principal sources of income are Gift Aid and Free Will Offerings.

Reserves Policy

The policy is to hold approximately four months work of expenditure in the General Fund to be used to cover regular monetary commitments such as Buildings and Public Liability Insurance costs, Heating and Lighting, etc. Money in the Fabric and Reserve Fund is used as working capital to meet any immediate financial outlays likely to arise e.g building maintenance costs.

The Revenue Account held in deposit with the General Trustees in Edinburgh can be accessed if need be. This fund however, is left to generate a small amount of interest which is used to meet ongoing maintenance costs.

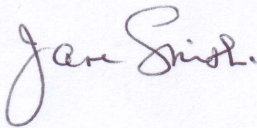
Trustees' Annual Report (cont)
Year ended 31 December, 2024

Statement of Trustees' Responsibilities

The members of the Kirk Session / Congregational Board must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Kirk Session / Congregational Board are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,

Signed:
Session Clerk



Date3/2/25.....

Aberdour Parish Church

SC 007197

Independent Examiner's Report to the Trustees of Aberdour Parish Church

I report on the accounts of the charity for the year ended 31 December, 2024 which are set out on pages 6 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirements of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

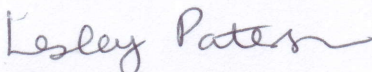
Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Lesley Paterson
38 Main Street
New Byth
Aberdeenshire
AB53 5XD

Date 20/2/25

Aberdour Parish Church
Statement of Balances
At 31 December, 2024

	Unrestricted Funds 2024 Note £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
<u>Bank & Deposit Balances</u>				
Bank & deposit balances brought forward	7644	22384	30028	22606
 Movement in year:				
Excess of Receipts over Payments for the year	-3405	-133	-3538	7422
 Bank & deposit balances carried forward				
	<u>4239</u>	<u>22251</u>	<u>26490</u>	<u>30028</u>
 <u>Investments at market value</u>				
			0	0
 <u>Assets</u>				
Gift Aid Receivable	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>
 <u>Liabilities</u>				
Cost of repair not yet billed	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>

The accounts were approved by the Kirk Session and Financial Board on .

For and on behalf of the Kirk Session and Financial Board on .

Signed:

Jane Smith

Jane Smith

Signed:

Sheila B. Duguid

Sheila B Duguid

Date:

3/2/25

Aberdour Parish Church
Receipts and Payments Account
Year ended 31 December, 2024

		Unrestricted	Restricted		
		Funds	Funds	Total	Total
		2024	2024	2024	2023
<u>Receipts</u>	<u>Note</u>	£	£	£	£
Donations	3	8342	265	8607	7792
Legacies					
Activities for Generating Funds		0		0	895
Bank & Deposit interest		8	8	16	5
Investment income					
		<u>8350</u>	<u>273</u>	<u>8623</u>	<u>8692</u>
Rental of premises					
Sale of assets - Investment		0	0	0	0
Collection for Air Ambulance & Poppy Appeal		370		370	
Turkey Syria Earthquake appeal		0		0	751
Christian Aid & RNLI		0		0	226
Refund of Pulpit Supply & Travel Exps.		1086		1086	2584
Other Receipts		0	0	0	799
Grants Received		0	0	0	12000
Listed Places of Worship VAT refund		0	0	0	5200
Transfer from Consolidated Fabric Fund		0	0	0	19100
<u>Total Receipts</u>		<u>9806</u>	<u>273</u>	<u>10079</u>	<u>49352</u>
<u>Payments</u>	4				
Costs of generating funds		75		75	76
Charitable activities		13136	406	13542	41854
Governance costs					
Purchase of Investments					
<u>Total Payments</u>		<u>13211</u>	<u>406</u>	<u>13617</u>	<u>41930</u>
Excess of Receipts over Payments for the year before transfers		-3405	-133	-3538	7422
Transfers				0	
Excess of Receipts over Payments for the year		<u>-3405</u>	<u>-133</u>	<u>-3538</u>	<u>7422</u>

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
3. Analysis of Donations				
WFO Scheme (non Gift Aid)	2338		2338	2006
Gift Aid Donations	2748		2748	1726
Tax Recovered on Gift Aid Donations	1469		1469	1814
Ordinary Offerings (Open Plate)	1693		1693	1854
Other Offerings, Donations etc	94	265	359	392
	<u>8342</u>	<u>265</u>	<u>8607 0</u>	<u>7792</u>
4. Analysis of Payments				
Costs of generating funds				
Investment Managers' fees				
Offering envelopes	75		75	76
	<u>75</u>		<u>75</u>	<u>76</u>
Charitable activities				
Giving to Grow Contribution	1301		1301	0
Presbytery dues	335		335	142
Minister's Phone	0		0	0
Minister's Travel Expenses	0		0	0
Pulpit Supply's Travel expenses	815		815	975
Ministerial Assistance	0		0	0
Pulpit supply	5050		5050	4540
Other staffing costs	0		0	0
Fabric repairs & maintenance	631		631	31200
Klaxon & Fire Blanket	70		70	0
Manse Mutual expenses	0		0	12
Heat and light	1857		1857	396
Insurance	1969		1969	1908
PAT Testing	55		55	50
Boiler Service	48		48	0
Organ & music (CCLI)	149		149	143
Printing, stationery and postage	260		260	38
TV Screens	0	0	0	0
Turkey Syria Earthquake Appeal	0		0	751
Christian Aid & RNLI	0		0	226
Web Address & Hosting	96		96	72
Other expenses	130	406	536	524
Air Ambulance & Poppy Appeal	370		370	877
	<u>13136</u>	<u>406</u>	<u>13542</u>	<u>41854</u>
Governance costs				
Independent examiner's fees				
Other payments				
Purchase of assets				
Purchase of investments				
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

5. Minister's Stipend

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £31642 and the maximum stipend (in 5th and subsequent years of service) £38884.

	2024	2023
	£	£
6. Collections for Third Parties		
Earl Haig Fund Scotland	70	62

APPENDIX

FUNDS HELD ON BEHALF OF THE CONGREGATION

BY THE CHURCH OF SCOTLAND GENERAL TRUSTEES

	2024	2023
	£	£
<u>CAPITAL ACCOUNT</u>		
Credit Balances held at 31 December at cost	21531	21531
Market Value of Balances at 31 December	31523	30032
<u>REVENUE ACCOUNT</u>		
Credit Balance at 31 December	2326	803
<u>TEMPORARY ACCOUNT</u>		
Balance at 31 December	0	0

Notes

- 1. If any of the above lines do not apply to your congregation for both of the years being reported then they can be removed from the note.*
- 2. The note only requires the year end figure for each year to be shown. Detailing the movements is not necessary but can be shown as additional disclosure if considered appropriate.*
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